

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Academic Year 2014-15

Part – A

I. Details of the Institution

1.1 Name of the Institution	Shegaon Education Society's Seth G.B.Murarka Arts & Commerce College, Shegaon
1.2 Address Line 1	Rokdiya Nagar
Address Line 2	----
City/Town	Shegaon, Dist.- Buldhana
State	Maharashtra (India)
Pin Code	444203
Institution e-mail address	anilkumaralr@gmail.com
Contact Nos.	9423428212 , 9960865510
Name of the Head of the Institution:	Dr.Anilkumar L. Rathod
Tel. No. with STD Code:	07262-252049

Mobile:

9423428212, 9960865510

Name of the IQAC Co-ordinator:

Dr.R.M.Sharma

Mobile:

9960865510

IQAC e-mail address:

rajmsharma007@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN11717

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/33/286/16-09-2004

1.5 Website address:

www.gbmcollege.com

Web-link of the AQAR:

www.gbmurarkacollege.com/aqar2014-15.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+	62.30	2004	2009
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

15 /06/2004

1.8 AQAR for the year (for example 2010-11)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)
- v. AQAR 2014-15 submitted to NAAC on 31/12/2014 _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Nil

1.12 Name of the Affiliating University (*for the Colleges*)

S.G.B. Amravati University, Amravati

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Nil

University with Potential for Excellence

Nil

UGC-CPE

Nil

DST Star Scheme

Nil

UGC-CE

Nil

UGC-Special Assistance Programme

Nil

DST-FIST

Nil

UGC-Innovative PG programmes

Nil

Any other (*Specify*)

Nil

UGC-COP Programmes

Nil

2. IQAC Composition and Activities

2.1 No. of Teachers

3

2.2 No. of Administrative/Technical staff

3

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

0

1

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

0

2.9 Total No. of members

10

2.10 No. of IQAC meetings held 04

2.11 No. of meetings with various stakeholders:

No.

04

Faculty

02

Non-Teaching Staff

01

Students

01

Others

Nil

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

Nil

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

Nil

International

Nil

National

Nil

State

Nil

Institution Level

Nil

(ii) Themes

Nil

2.14 Significant Activities and contributions made by IQAC

Some Important decisions taken placed during various meetings by IQAC –

- 1) 7 quality circles are formed as per guideline given by NAAC.
- 2) All senior college teacher & office superintendent are involved in quality circles.
- 3) All the teaching and non teaching staff of the college were guided regarding key aspect of the quality circle in order to enhance the quality of the institution.
- 4) A meeting with the management was taken regarding to develop infrastructure facility was taken.
- 5) Various committees were formed for the smooth working of the institution all teaching and non teaching staff members are involved in these meetings.
- 6) Meetings with alumina of the college held and suggestions were taken from them for the developments of the college.
- 7) Feedback of the students for the teacher and also the feedback of the parents about institutions were taken in manual forms.
- 8) Decisions was taken to maintain proper records each and every activities of the institution.
- 9) Admissions were given to students on merit basis.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>1. To form Arts and Commerce Forum for proactive initiation of students.</p> <p>2. Strengthening ICT learning resources in college.</p> <p>3. To provide adequate infrastructure and learning resources to the students.</p> <p>4. To motivate students to participate in extra-curricular like sports, debate competition, speech competition and many more.</p> <p>5. To conduct unit test and class test at regular interval in year.</p> <p>6. To promote research work among teaching faculty of the college.</p> <p>7. To encourage teaching staff to participate in state, national and international level seminar and conferences.</p> <p>8. To conduct various training program for students, teaching & nonteaching activities.</p> <p>9. To conduct IQAC and L.M.C. meetings.</p> <p>10. To form student council and to elect university representative from the</p>	<p>1. Organised various events & students activated for listening and speaking skill through this forum.</p> <p>2. Set up a well equipped computer lab and motivated to students to make more and more of computer in daily business life activities.</p> <p>3. Set up well equipped library with the current version of Text books ,reference books and promoted students for self study by using books.</p> <p>4. Sent various students for sports competition held on district and university level and promoted them to take part in debate, speech competition and many more through “Youth fest.” For one week every year.</p> <p>5. Conducted unit test at regular intervals throughout the year and take practice paper after completion of syllabi for routine evaluation of students.</p> <p>6. Held meetings under the guidance of Principal and Senior faculty Member and promoted teaching faculty for research work.</p> <p>7. Held brain storming session of teaching faculty and encourage them to do research and present papers in various conferences, seminar at least twice and thrice in year career advancement.</p> <p>8. Called up localise computer experts and trainers to train students, teaching and non-teaching staff to minimum competency in computer skill.</p> <p>9. Held various meetings of IQAC and L.M.C. in a year for achieving the academic and administrative objective of these committees.</p> <p>10. As per the rules of SGBAU, Amravati firstly class representatives were elected who letter on elected university representative among themselves</p> <p>11. Form various students committees for</p>

<p>college.</p> <p>11. To organise Youth Festival of 7days this will bring out creative and innovative ideas of the students.</p> <p>12. To conduct remedial classes for Arts and Commerce students in English subject specially.</p> <p>13. To Encourage students to participate in various competitive exams.</p> <p>14. To make efforts for the training, and development of the students and also placing in good and reputed business organisation.</p> <p>15.To felicitate staff and students for their outstanding performance in program for various activities.</p> <p>16.To strengthen N.S.S. & N.C.C. unit of the college.</p> <p>17.To strengthen IQAC activities in the institution.</p> <p>18.To form various committees in the college for smooth working at the college place.</p> <p>19.To purchase additional books for the library of the college.</p> <p>20. To provide IT facilities to administrative staff for the smooth working at the college place.</p> <p>21. To Publish prospectus and to give</p>	<p>conducting cultural programmes and maintaining discipline during the festival. We found excellent dancers, singers, speakers and players through this Fest and also encourage them by giving cash prizes, medals and certificates.</p> <p>12. Conducted remedial classes for F.Y and S.Y. students in B.A. and B.Com. in English which helped the failure students to pass in the subject.</p> <p>13. Alongwith classroom teaching students are provided guidance for competitive exam such as banking, staff selection exam, M.P.S.C., U.P.S.C. and encourage them to participate in competitive exam for their bright future.</p> <p>14. Provided special guidance to student for placing personal interview, group discussion etc. for selection in jobs in private and corporate sector.</p> <p>15. Staff members are felicitated for their noble achievement and students who are topper in subjects like Economics, Accounts, English etc. Are given cash prizes, students participating and winning in cultural program and sports are given medal and certificates on the occasion of Independence day, Republican day and youth festival in the college.</p> <p>16. Encouraged more and more students to participate in N.C.C. and N.S.S. unit of the college by providing guidance for their better prospective like short commission service to C certificate with A gradation.</p> <p>17. Organised various meetings and workshops for explaining teaching, learning and evaluation program to the teaching staff and established coordination teaching and non teaching staff.</p> <p>18. Formed the various committees for smoothening admission process, continuing teaching –evaluation process, arranging sports events and cultural program etc.</p> <p>19. Purchased latest text books and reference books for widening area of knowledge of the students and teachers in Arts and commerce.</p> <p>20. Purchsed sufficient no. Of computer and installed necessary software programmes and trained the administrative staff for using computer and internet.</p> <p>21. Published prospectus, collected admission forms from students and gave admission to</p>
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admission to students on meritorious basis.	deserving candidates on the basis of merit basis according to SGBAU rules.
22.To subscribe journal &news paper for students & staff.	22. Subscribed various journal and news papers maintained library for enlargement of knowledge of students and staff members of the college.
23.To computerise library of the college.	23.Provided computer and software to the library staff for proper maintenance and control of books and material.
24.To register the college on inflibnet.	

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

AQAR are prepared for the year 2014-15 & got it approved in meetings with the management body in the presence of the chairman, secretaries and other members of the institution.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	---	---	---	---
PG	---	---	---	---
UG	B.A., B.Com.	---	---	---
PG Diploma	---	---	---	---
Advanced Diploma	---	---	---	---

Diploma	---	---	---	---
Certificate	---	---	---	---
Others	---	---	---	---
Total	02	---	---	---
Interdisciplinary	---	---	---	---
Innovative	---	---	---	---

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Nil
Trimester	Nil
Annual	B.A.(Bachelor of Art), B.Com. (Bachelor of Commerce)

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

SGB Amravati University had made revision of syllabi time to time and also made 70% for descriptive paper and 30% on internal evaluation/assessment system as per Regulation of UGC, New Dehli.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	12 Full time 1 Part time	11 Full Time 1 Part Time	Nil	1 Full Time	Nil

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
10 Fulltime 1 Part Time	03 F.T.	Nil	Nil	01 F.T.	Nil	Nil	Nil	10 Full Time 1 Part Time	03 F.T.

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil	05	Nil
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	---	06	---
Presented papers	5	05	02
Resource Persons	---	02	---

*Principal Dr.A.L.Rathod as Chief guest and Resource Person at S.P.M.College, Chikhali

*Dr.R.M.Sharma as Resource Reporter at S.P.M.College, Chikhali

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Adopted Extempore presentation, Seminar and Group Discussion to make proactive to students in the classroom teaching and learning specially in the subject commerce, economics to enforce the basic concept among the students. ITC based Teaching learning process started in College.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Nil	Nil	Nil
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2.10 Average percentage of attendance of students

77%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. – I	110	1.00	2.25	14.00	4.46	21.71
B.A – II	73	1.25	3.67	20.25	11.87	37.04
B.A.- III	54	1.25	6.10	30.75	17.16	55.26
B.Com. – I	103	1.10	9.62	12.25	1.65	24.62
B.Com. – II	51	1.50	25.10	13.20	1.30	41.1
B.Com.- III	37	1.75	15.25	20.25	6.23	43.48

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Adopted systematic lesson plan & executed in proper way through academic staff member.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	02
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	01
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	03 01-Lab Attendant, 01 Clerk, 01-Asst. Librarian)	---	---
Technical Staff	---	---	---	---

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Motivated teaching staff to make research on their subject and to attend conferences, seminar and present their papers. Organised Two workshop on Research motivation to faculty Members.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	01	Nil
Outlay in Rs. Lakhs	Nil	Nil	Rs. 7,59,000.00	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	01
Outlay in Rs. Lakhs	Nil	Nil	Nil	Rs.3,05,000.00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	01	---
Non-Peer Review Journals	---	---	---
e-Journals	---	---	---
Conference proceedings	05	07	02

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Sept 2014 to Sept.2017	UGC, New-Dehli	Amt.Rs. 7,59,000.00	Amt.Rs. 7,59,000.00
Minor Projects (Submitted)	----	W.R.O Pune	3,05,000.00	3,05,000.00
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil

Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

Nil

3.7 No. of books published i) With ISBN No.

Nil

Chapters in Edited Books

Nil

ii) Without ISBN No.

03

*Principal Dr.A.L.Rathod has been published 03 ISBN No. Text Books.

3.8 No. of University Departments receiving funds from

UGC-SAP

Nil

CAS

Nil

DST-FIST

Nil

DPE

Nil

DBT Scheme/funds

Nil

3.9 For colleges

Autonomy

Nil

CPE

Nil

DBT Star Scheme

Nil

INSPIRE

Nil

CE

Nil

Any Other (specify)

Nil

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.11 No. of conferences

02

organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International Nil

National

Nil

Any other

12

3.14 No. of linkages created during this year

12

3.15 Total budget for research for current year in lakhs :

From Funding agency

Nil

From Management of University/College

100000

Total

100000

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

01

04

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF Nil SRF Nil Project Fellows Nil Any other Nil

3.21 No. of students Participated in NSS events:

University level 50 State level Nil
National level Nil International level Nil

3.22 No. of students participated in NCC events:

University level 10 State level Nil
National level Nil International level Nil

3.23 No. of Awards won in NSS:

University level Nil State level Nil
National level Nil International level Nil

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organized a Workshop on Shishya Dattak Paddhati”-Student Adapting System by Commerce Study Forum in Association with Women Bhasker on the Topic of Disha Aur Dashar – Aaj Ki Yuva Pidhi. Dated on 5 Jan 2014 at College in presence of Chief editor of Dainik Bhaskar-Akola
- Conducted Bharat Swachata Abhiyan by adapting Village Sawarna (TQ.Shegaon.) during the session of 2014-15. Also discussed the objective of Cleanliness drive of Indian Government and got good feed by the villagers.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.5 Acres	Nil	Nil	4.5 Acres
Class rooms ITC –Classroom Lady Common Room	06	01 01	Self	08
Laboratories (Computer Lab)	01	Nil	Nil	01
Seminar Halls	01	Nil	Nil	01
05 Computer No. of important equipments purchased (≥ 1-0 lakh) during the current year.	Nil	05	Self	05
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil	Nil	Nil
Others (Departmental Cabins)	Nil	03	Nil	03

4.2 Computerization of administration and library

Have computerised administrative activities with 03 computer and four administrative staff members are 100% computer skilled.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11987	465995	132	33541	12119	499536
Reference Books	1521	467980	140	32529	1661	500509
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	Nil	Nil	Nil	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	04	6000	02	1500	06	7500

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	15	10	√	Nil	Nil	03	02	Nil
Added	06	05	Nil	Nil	Nil	01	Nil	Nil
Total	21	15	√	Nil	Nil	04	02	Nil

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

Arranged computer skill improvement program through a local computer training centre of Shegaon area on honorarium basis for one day.

4.6 Amount spent on maintenance in lakhs :

i) ICT	26500
ii) Campus Infrastructure and facilities	75000
iii) Equipments	12000
iv) Others	10000
Total :	123500

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Arranged welcome ceremony of B.Com-I , B.A.-I year students for their Psychological and personality support and maintenance of relationship of students to students and students to teachers. Through this activity we build respectable environment in college.

5.2 Efforts made by the institution for tracking the progression

Right from the beginning of session we developed mentoring system by adopting Program of Shishy Dattak Padhati. Given 20 students to every lecturer for their continuous mentoring and progression of the student. Through this program we had got good result in their personal development and progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
362	---	---	---

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

	No	%
Men	193	53.31

Women

	No	%
	169	46.68

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
13	33	04	40	---	90	67	12	00	37	00	116

Programmes	Number of Applications	Number of students admitted	Demand ratio
B.Com	315	264	1.19:1
B.A.	335	270	1.24:1

Demand ratio B.Com.- **1.19:1** B.A. - **1.24:1** Dropout % ----

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- 1.Mr.Ram Pande has guided for competitive examination study and through light on importance of placement in Banking ,finance and Insurance.
- 2.Dr.Gopal Tiwari International speaker presented his views about special English in M.P.S.C. and UP.S.C.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	04

5.6 Details of student counselling and career guidance

1. Constituted a separate “ Career counselling and career guidance cell” and through this cell we provided guidance and counselled students to make a career in C.A.,C.S.,I.C.W.A.,M.B.A. in area of commerce and M.A.(Marathi literature, Economics ,History and Pol. Sci.) in area of arts etc.

2. Arranged Placement activity in campus for an improvement of placiability of commerce and arts students at college campus of us. Ram Pande ,Director, Myjob Consultancy regarding Banking ,Finance and Insurance .

No. of students benefitted

120

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-----	-----	-----	04(Indian Army)

5.8 Details of gender sensitization programmes

Nil

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level Nil National level Nil International level Nil

No. of students participated in cultural events

State/ University level 11 National level Nil International level Nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level Nil National level Nil International level Nil

Nil

Nil

Nil

Cultural: State/ University level

National level

International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	221	440125
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Since its inception the mission of the Society and the college has been to make higher education equally accessible at an affordable cost to all sections of the society including girls and the backwards classes. We have been continuously striving towards comprehensive development of students keeping pace with the development trends elsewhere.

6.2 Does the Institution has a management Information System

Yes, the Institution has a management Information System through maximum work is done by computerised manner and only partial work is going on manual basis.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

6.3.2 Curriculum is not developed by the college as it is developed and suggested by

Rev

Adopted innovative teaching methods by staff member in their regular teaching & learning for the improvement of student's viz. Group Discussion, Seminar, Viva-voice.etc. Also given special attention of English communication through our F.M. of English – Prof.N.S.Rajgure and F.M. of Commerce Dr.R.M.Sharma.

6.3.3 Examination and Evaluation

Adopted class unit test system twice in every year on collegiate level and conducted university level exam as per rule of SGBAU.

6.3.4 Research and Development

Senior staff member had been motivating to all staff member for their personal academic and research development. Which was enforced them for continues and simultaneous development.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is full of Arts, Commerce text books and reference books with computerised record. We had broad band internet plan for surfing and browsing with 3 computers in office, 5 computers in computer lab and 1 computer in library.

6.3.6 Human Resource Management

Motivated staff members for their personal development on the part of orientation, refresher courses and workshop of the teaching and non teaching staff member of college.

6.3.7 Faculty and Staff recruitment

Maintained routine recruitment system as per the requirement of staff of academic and administration within time bound program of university.

6.3.8 Industry Interaction / Collaboration

Met with localised management of co-operative banks, Private commercial banks to make interaction among the student and managers.

6.3.9 Admission of Students

To fulfil quality and equality in admission process of the college maintained the meritorious list as per the government quota and rules. Also done interaction with the parents of students about their attendance.

6.4 Welfare schemes for

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	<input checked="" type="checkbox"/>	Appropriate As per rule	<input checked="" type="checkbox"/>	Appropriate As per rule
Administrative	<input checked="" type="checkbox"/>	Appropriate As per rule	<input checked="" type="checkbox"/>	Appropriate As per rule

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Existing format of the examination system is annual pattern in arts and commerce.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

SGBAU is promoting to all reputed colleges of Amravati region if they are interest to do so the college autonomous as per govt. rule and regulation.

6.11 Activities and support from the Alumni Association

Held a meeting of Alumni Association with newly admitted students of college. They motivated to these newcomers by reminding old memories of the colleges.

6.12 Activities and support from the Parent – Teacher Association

Arranged parent's teachers meeting at the time of admission and interacting with them for further development of the students and discussing problems about absenteeism and dropped out of the students.

6.13 Development programmes for support staff

College management has arranged computer skill improvement program through a local computer training centre of Shegaon area on honorarium basis for one day to support staff members of the college.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The students of N.S.S. and N.C.C. had organised event of “Tree Plantation” within the campus of the college to make green environment with all staff members. In this year we have planted 25 trees around the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Sarve Pakshiy Susanvad Dept. of Political Science. In this program invited for Open Penal Discussion to all Political parties apired candidate in Jalgaon Jamod Vidhan Sabha Matdaar Sangh(27) dated on 15th Oct.2014

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Organised various events & students activated for listening and speaking skill through this forum.
2. Set up a well equipped computer lab and motivated to students to make more and more of computer in daily business life activities.
3. Set up well equipped library with the current version of Text books, reference books and promoted students for self study by using books.
4. Sent various students for sports competition held on district and university level and promoted them to take part in debate, speech competition and many more through “Youth fest.” For one week every year.
5. Conducted unit test at regular intervals throughout the year and take practice paper after completion of syllabi for routine evaluation of students.
6. Held meetings under the guidance of Principal and Senior faculty Member and promoted teaching faculty for research work.
7. Held brain storming session of teaching faculty and encourage them to do research and present papers in various conferences, seminar at least twice and thrice in year career advancement.

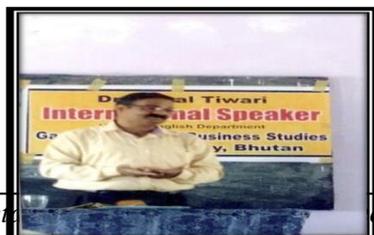
Re 8. Called up localise computer experts and trainers to train students, teaching and non-teaching staff to minimum competency in computer skill.

9. Held various meetings of IQAC and L.M.C. in a year for achieving the academic and administrative objective of these committees.

10. As per the rules of SCRAU. A representative class representatives were elected who later on

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

i) **International Motivational Resource Person for Improving Research ,Consultancy and Extention Activities of Dr. Gopal Tiwar Gaddu College,Bhutan. A talk on Research methodology,Student Mentoring and English Communication.**



**Provide the details to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

The students of N.S.S. and N.C.C. had organised event of “Tree Plantation” within the campus of the college to make green environment with all staff members. In this year we have planted 20 trees around the campus.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8. Plans of institution for next year

- 1.To form Arts and Commerce Forum for proactive initiation of students.
- 2.Strengthening ICT learning resources in college.
- 3.To provide adequate infrastructure and learning resources to the students.
- 4.To motivate students to the participate in extra-curricular like sports, debate competition, speech competition and many more.
5. To conduct unit test and class test at regular interval in year.
6. To promote research work among teaching faculty of the college.
7. To encourage teaching staff to participate in state, national and international level seminar and conferences.
8. To conduct various training program for students, teaching & nonteaching activities.
- 9.To conduct IOAC and L.M.C. meetings.

10. To form student council and to elect university representative from the college.
11. To organise Youth Festival of 7days this will bring out creative and innovative ideas of the students.
12. To conduct remedial classes for Arts and Commerce students in English subject specially.
13. To Encourage students to participate in various competitive exams.
14. To make efforts for the training, and development of the students and also placing in good and reputed business organisation.
15. To felicitate staff and students for their outstanding performance in program for various activities.
16. To strengthen N.S.S. & N.C.C. unit of the college.
17. To strengthen IQAC activities in the institution.
18. To form various committees in the college for smooth working at the college place.
19. To purchase additional books for the library of the college.
20. To provide IT facilities to administrative staff for the smooth working at the college place.
21. To Publish prospectus and to give admission to students on meritorious basis.
22. To subscribe journal & news paper for students & staff.
23. To computerise library of the college.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Attachment of Academic Calendar Year 2014-15

Seth G.B.Murarka Arts and Commerce College,Shegaon

Academic & Administrative Calendar 2014-2015

All members of teaching staff are informed that they should note Academic & Administrative Calendar for the year 2014-2015.

FOR ANNUAL PATTERN

- 1) **I Session**: - From Mon., 9th June, 2014 to Sat. 18th Oct, 2014
Mon.20th Oct, 2014 to Sat, 8th Nov.2014
- 2) **Diwali Vacation**: - From
- 3) **II Session**: - From Mon., 10th Nov, 2014 to Sat, 25th April, 2015.
- 4) **Summer Vacation** :- From Mon, 27thApril,2015 to Sat,13th June,2015.

Teaching days available during Academic Year 2014-2015.

(Teaching days)

I Session		II Session	
Month	Days	Month	Days
June,2014	01	Nov,2014	18
July, 2014	27	Dec. 2014	26
Aug. 2014	24	Jan. 2015	26
Sept. 2014	24	Feb. 2015	20
Oct. 2014	14		
Total	90		90

I Session 90 days + II Session 90 Days = Total Teaching Days 180

Date of commencement of Teaching:- Monday 30th June 2014.

Days available during the academic year 2014 – 2015

<u>For Admission</u>	
Mon., 9 th June, 2014 to Saturday, 28 th June, 2014	18 days
<u>For Exam and Non-instruction Days</u>	
<u>Feb.2015</u>	02 days
Mar. 2015	23 days
Apr. 2015	19 days
Total	62days

Total days available during academic year 2014 -15	Sunday + Winter Vacation (excluding Sun.) + Public Holidays	Total working days in academic year 2014-2015
322	46+18+16 = 80	242

Seth G.B.Murarka Arts and Commerce College,Shegaon

As per the Amravati University Gazette following are the Public Holidays are declared
by the University for teachers.

Sr. No.	Public Holidays	Day and Date
01	Independence Day	Friday 15 th August 2014
02	Ganesh Chaturthi	friday, 29 th August, 2014
03	Gauri Poojan	Monday, 1 st September, 2014
04	Sarvapitri amavasya	Tuesday,23 rd September, 2014
05	Dasara	Friday,3 rd October, 2014
06	Bakari-Id	Monday,6 th October,2014
07	Gurunanak Jayanti	Thursday 6 th November,2014
08	Christmas	Thursday,25 th December,2014
09	Republic Day	Monday,26 th January,2015
10	Mahashivratri	Tuesday,17 th February,2015
11	Chhatrapati Shivaji Maharaj jayanti	Thursday,19 th February 2015
12	Holi (Dhulivandan)	Friday, 6 th March,2015
13	Gudhipadva	Saturday, 21 st March 2015
14	Shri Ram Navami	Saturday, 28 th March,2015
15	Mahavir Jayanti	Thursday, 2 nd April,2015
16	Dr. Babasaheb Ambedkar Jayanti	Tuesday,14 th April,2015
17	Akshay Trutiya	Tuesday , 21 st April 2015
18	Maharashtra Din	Friday, 1 st May 2015

Note: - No separate notice will be circulated regarding the above public holidays.

Seth G.B.Murarka Arts and Commerce College,Shegaon

Jayanti and Punnyatithi Schedule (Academic Year: - 2014 - 2015)

Sr. No.	Particulars.	Date
01	Lokmanya Bal Gangadhar Tilak Punnyatithi	1 st Aug. 2014
02	Dadabhai Nauroji Jayanti	4 th Sept. 2014
03	Shikshak Din	5 th Sept. 2014
04	Father of Nation Mahatma Gandhi Jayanti – & Ex-Prime Minister Lal Bahadur Shastri Jayanti	2 nd Oct. 2014
05	Kranti Surya Mahatma Jyotiba Fuley Punnyatithi.	28 th Nov. 2014
06	Bharat Ratna Dr. Babasaheb Ambedkar Mahaparinirwan Din.	6 th Dec. 2014
07	Iron Man of India Saradar Vallhabhai Patel Punnyatithi	15 th Dec. 2014
08	“Karmayogi” Sant Gadgebaba Punnyatithi	20 th Dec 2014
09	“Kranti Jyoti” Savitribai Fuley Jayanti.	3 rd Jan. 2015
10	Swami Vivekanand Jayanti.	12 th Jan. 2015
11	Chhatrapati Shri Shivaji Maharaj Jayanti.	19 th Feb. 2015
12	Bharat Ratna Dr. Babasaheb Ambedkar Jayanti.	14 th Apr. 2015

Note: - 1) Jayanti and Punnyatithi of our national leaders will be performed on working day at 12-00 Noon and on other day 10-00 a.m. sharply.

2) No Separate Notice will be circulated regarding the above Jayanti & Punnyatithi

3) It is mandatory to attend Flag Hoisting ceremony on 15th August, 26th January and 1st May.

4) Teachers should take care regarding completion of 180 Teaching days in an Academic year.

Head

Principal Academic & Administrative Calender Committee

Annexure I

Seth G.B.Murarka Arts and Commerce College, Shegaon, Dist. Buldhana

List of members of the Teaching Staff

Students Evaluation of the Teacher's 2014-15.

Sr.No	Name of Teachers	Percentage	Result
1	Prof. V.M. Dehankar	92.00	Very Good
2	Prof. Miss S.K. Balapure	90.00	Very Good
3	Dr. G.D. Wagh	91.00	Very Good
4	Dr.V.K. Gaikwad	92.00	Very Good
5	Prof, V.N. Ingle	93.00	Very Good
6	Prof. P.B. Meshram	91.00	Very Good
7	Prof. P.B. Gaikwad	93.00	Very Good
8	Prof.S.V.Agrawal	94.00	Very Good
9	Dr.R.M.Sharma	91.00	Very Good
10	Prof.N.S.Rajgure	91.00	Very Good

BASE OF THE TEACHER'S EVALUATION:-

Percentage Score	Result
81-100	Very Good
61-80	Good
41-60	Average
00-40	Below Average